

<b>For official use only:</b>	
Application fee (inclusive of 7% GST):	S\$214
Payment in:	Cash / Cheque
Date:	
Receipt No.:	
Collected By:	



**APPLICATION FOR ADMISSION  
(CPL/ATPL THEORY/CUSTOMISED COURSES)**

**INSTRUCTIONS:**

1. This application form is to be completed in applicant's own handwriting.
2. Please attach photocopies of your identification card, certificates and testimonials and mail it to our office address. Alternatively, please submit scanned copies to [enquiries@staa.com.sg](mailto:enquiries@staa.com.sg).
3. The originals should be produced when you are called for an interview.
4. CPL course applicants are required to pay a non-refundable application fee of S\$214 (inclusive of GST) when you are invited to attend SELECTION TEST.
5. ATPL Theory/Customised course applicants are required to pay a non-refundable application fee of S\$107 (inclusive of GST) only.
6. All payment is to be made via cheque (made payable to "ST Aerospace Academy Pte Ltd") or cash (in person only).

**PHOTOGRAPH**

Please affix a recent passport sized photograph which provides a good likeness of yourself

(A) APPLICATION DETAILS	
Course Applied For:	Course Commencement Date: (MM/YYYY)

(B) NAME & ADDRESS		
Name (As per Identification Card) (In BLOCK LETTERS, Underline surname):		Your name in your own language or script, if any.
Address:	Work Telephone No.:	Home Telephone No.:
	Email Address:	Mobile No.:

(C) PERSONAL DETAILS			
Date of Birth & Age:	Place of Birth:	Nationality:	Gender: Male / Female
Identity Card No.:	Passport No.:	Occupation & Employer Name:	Race:
Religion:	Spectacles / contact Lenses:	Colour Blindness:	Height:
English Language Proficiency:			
Written Only <input type="checkbox"/>	Spoken Only <input type="checkbox"/>	Written & Spoken <input type="checkbox"/>	IELTS/TOFE L/OETS or equivalent <input type="checkbox"/>
			Others Please specify: _____

(D) NEXT-OF-KIN CONTACT (IN CASE OF EMERGENCY) AND FAMILY DETAILS	
Marital Status: Married / Single / Divorced / Widowed	Next-of-kin Relationship (if single):
Spouse's Name:	Next-of-kin's Name (leave blank if same as spouse):
Spouse's Occupation:	Spouse or Next-of-kin's Address:
No. of Children:	Spouse or Next-of-kin's Tel/Mobile No.:

(E) EDUCATIONAL DETAILS				
Name of school attended, in chronological order, from the age of 12				
School/Institution	Country	Year		Highest Standard Attained (Year)
		Joined	Left	

(F) FLIGHT EXPERIENCE						
Do you have any previous flight experience: YES (specify below) <input type="checkbox"/> NO <input type="checkbox"/>						
Insert no. of hours (if applicable):	Solo	Dual	Night	Cross Country	Multi - Engine	Instrument
Any Pilot Licence Attained:			Civilian / Military:			

**(G) AVIATION MEDICAL EXAMINATION (IF APPLICABLE)**

Name and address of Medical Examiner:

Category of Medical Certificate:

 Class 1: 

 Class 2: 

Other Medical Examinations:

 E.C.G: 

 Audiogram: 
**(H) MISCELLANEOUS**

 Do you have any existing / past illness (es) or medical problem(s)?  
If yes, please give details

Yes / No

 Have you ever been convicted of a criminal offence in court?  
If yes, please give details

Yes / No

 Have you served your National Service?  
If yes, please give details

Yes / No

Appointment/ Vocation

Rank

Unit

Period of Service

From:

To:

Any other information (e.g. awards, CCAs, hobbies etc) which you think will aid in your application, please provide below:

**(I) MARKETING INFORMATION**

I consent to receiving marketing and promotional updates from STAA

Yes / No

Please indicate how you FIRST came to know about ST Aerospace Academy? (Please tick the appropriate box) :

 News  Word of mouth  Search  Facebook  Event/  
paper Engine Exhibition Magazine  Others   
(please specify): \_\_\_\_\_

**(J) DOCUMENT CHECKLIST**
 Duly completed application form with 1 passport sized photo

 1 copy of identity card/ NRIC

 1 copy of passport

 Copies of educational certificates including result slips or transcripts

 IELTS/TOEFL/TOEIC (overall grade of 5.5 with no paper lower than 5)

 NS completion certificate (for Male Singaporeans)

 Class 1 and Class 2 aviation medical certificate

**(K) PRE COURSE COUNSELLING (TO BE EXPLAINED BY THE MARKETING EXECUTIVE WITH THE APPLICANT)**

**COURSE & ACADEMY INFORMATION**

Prospective cadet has been briefed on the following:

Academy Information - STAA's location, facilities, infrastructure and aviation authorities' approval.

Course Information - Licensing Body, Course Structure, Intake, Course Duration.

Job prospect after graduation

Admission Criteria.

Counselling and Student Support service available.

**INTERNATIONAL STUDENT (IF APPLICABLE)**

Prospective cadet has been briefed on the following:

Student pass application, procedures and documents required as well as the rules & regulations governing the issuance of a student pass.

Advice on medical check-up, etc.

Advice on personal and medical insurance.

Advice on Information on Singapore - Relevant Immigration rules and relevant laws of Singapore.

**FEES PAYABLE AND PAYMENT METHODS**

Prospective cadet has been briefed on the following:

Total payable fees throughout the course duration and any other relevant fees payable to STAA.

Payment methods ie. Cheque, Cash or Bank Transfer.

Advisory Note and Student Contract has to be signed and dated before payment can be made.

**FEE PROTECTION SCHEME AND STUDENT CONTRACT**

Prospective cadet has been briefed on the following:

The Fee Protection Scheme (FPS) that STAA adopts and purchases for cadets.

Both local and international cadets enrolled into STAA are covered under Lonpac Insurance. The scheme covers course fees excluding GST. A copy of Certificate of Insurance (COI) will be given to cadets electronically according to the email address stated in this application.

The Terms & Conditions stated in the Student Contract have been explained and fully understood by the cadet

<p><b>MEDICAL INSURANCE DECLARATION</b> Prospective cadet has been briefed on the following:</p> <p><input type="checkbox"/> Compulsory medical insurance scheme provided by STAA according to CPE's medical insurance requirements.</p>
<p><b>REFERENCE TO COUNCIL FOR PRIVATE EDUCATION (CPE)</b> Prospective cadet has been briefed on the following:</p> <p><input type="checkbox"/> Refer to CPE website (<a href="http://www.cpe.gov.sg">www.cpe.gov.sg</a>) for FPS and other information</p>
<p><b>POLICY AND PROCEDURE OF WITHDRAWAL/REFUND/TRANSFER</b> Prospective cadet has been briefed on the following:</p> <p><input type="checkbox"/> STAA's Withdrawal and Refund Policy and Procedures.</p> <p><input type="checkbox"/> STAA's Transfer and Refund Policy and Procedures.</p>

By signing and submitting this form, you consent to ST Aerospace Academy to collect, use, disclose and process your personal data for (i) processing and evaluating your application to register for the course(s), (ii) administration related to the registration and conduct of the course(s); (iii) conducting the courses; (iv) communicating with you concerning the course (including administrative matters relating to the course); and (v) evaluating your participation and performance in the course. Your personal data may also be shared with other entities in the ST Engineering Group for the abovementioned purposes. Your personal data will be used and retained in accordance with the ST Aerospace Personal Data Policy available at <https://www.stengg.com/en/personal-data-policy/>.

The information that I have provided in this application is true and accurate to the best of my knowledge. I understand the application process and accept that the ST Aerospace Academy Pte Ltd (STAA) reserves the right of selection based on the information supplied with this application.

Signature of Applicant:	Date:
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